1. Call to Order: 5:50pm
2. Quorum (5 of 8). Lynda, Marie, Bev, Rene, Diane, Courtney & Rae Anne. Welcome to Bev as our Publicity Director.
3. Agenda – Agenda approved.
4. Previous Minutes. September Minutes – Diane motioned and Marie seconded. Carried.
5. Correspondence report – no questions.



1. Finance report from September, Lynda motioned and Diane seconded. Carried.

October, Lynda moves that they be approved and Bev seconds. Carried.



**REPORTS**

1. President and Vice President’s report: no questions.



1. Registrar’s report: no questions.



1. Fundraising Director’s report

* Pizza and punch sale during Halloween Family Skate; we have permission to sell but only to our members and those participating in our Family Skate.
* Still waiting to hear back from Epicure lady. She’s out of town. Bev knows a back up lady.
* Bagging day November 5th. Saturday. Lynda will touch base with Cara regarding the details so that an email can be sent out. ACTION: Lynda will send out an email to those who selected this volunteer activity through Uplifter.



1. Head Coach report: No questions

* Rae Anne is suggesting offering a Freeskate session in lieu of Skills and Dance on Thursday (4:30-5:15pm) before the Halloween party. Open up to the Senior skaters as a freebee. An extra flood will be needed.
* ACTION: Rae Anne will arrange for the extra flood.
* ACTION: Lynda will send out email to Senior skaters about the extra ice time.

**OTHER ACTIONS:**

Gift certificate and thank you card has been given to the Bowles. Done.

Committee for communication has been set up. Does Skate Canada have a template? Ans. Possibly but this policy is how we communicate amongst ourselves. Bev would like to be added to the committee. Lynda will send Bev information on Strategic Planning session. Rae Anne was also added to the Internal Communication Policy Committee.

Writing letter to gaming still needs to be done.

Certificate from coaches showing they completed online course that allows them to ‘test’ their own skaters still needs to be done.

Draft of internal Safety Policy outstanding.

Rae Anne will review her calendar and let Lynda know when she is available for a Show Committee meeting. Lynda will set up once a date/time/location is determined.

Adjourned: 6:15 pm

Next Meeting: November 22, 2016.